



## Announcement

**National Institute of Development Administration**  
**Application for Admission to Master of Arts Program**  
**in Communication Arts and Innovation (English Program)**  
**Special Program (Weekend Program)**  
**Semester 1, Academic Year 2021**

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National Institute of Development Administration (NIDA) is accepting applications for the Master of Arts Program in Communication Arts and Innovation (English Program) Special Program (Weekend Program) for semester 1, academic year 2021.

### 1. Qualifications of Applicants

1.1 Applicants must hold a Bachelor's Degree in any field from an accredited academic institution either in Thailand or another country.

If an applicant has graduated from a university in another country, the applicant must obtain a *Letter of Confirmation on Standard Curriculum for Bachelor's Degree* from the Commission on Higher Education, Ministry of Education. This letter can be obtained by submitting a request along with a copy of a complete transcript directly to the Bureau of Standards and Evaluation at the Commission on Higher Education, Ministry of Education.

1.2 Applicants must be proficient in communicating in English throughout the program. English language proficiency must be attested through official TOEFL or IELTS test scores of at least 550 or 6 respectively. TOEFL/IELTS test scores must not be older than 2 years at the time of application. Alternatively test results of NIDA internal language proficiency tests, organized by the Graduate School of Language and Communication, are also accepted (please contact Khun Phanuwat Phumisart at (66) 2727 3147, phanu.w.p@nida.ac.th for further information).

Exceptions from the need to provide English language proficiency scores are granted only for native English speakers, or applicants that have obtained their bachelor's degree from international academic institutions where English was the medium of instruction and study. Proper proof is required.

1.3 Applicants must have at least one year work experience as of August 9, 2021.

1.4 Applicants must be able to devote sufficient time to their studies and research as required by the syllabus.

NIDA reserves the right to examine documents and qualifications of an applicant at any time. If it is found that an applicant does not meet the required qualifications, and acceptance has already been given, the announcement of acceptance shall be cancelled.

The Institute may not offer any of the programs of study as specified in the curriculums in any given semester depending on the number of enrollees and may therefore resume the program in a subsequent semester.

The Institute reserves the right to make adjustments relating to the admission schedule, tuition fees, and programs of study without prior notice.

Note: The program holds the right to move applicants to the next semester if the number of qualified applicants is below 10 persons.

## 2. Selection Process

### 2.1 Writing Examination and Interview

Applicants will be considered according to the following criteria:

- Concept, attitude and vision relating to Communication Arts and Innovation
- Educational background, work experience, and current job responsibilities
- Intelligence and logical thinking
- Personality
- Future career opportunities.

## 3. Applying at the Institute / Downloading from Website

3.1 Application forms can be obtained by contacting the NIDA Educational Service Division, 3th Floor, Prince Naradhip Bongsprabandha Building or Graduate School of Communication Arts and Management Innovation, 8<sup>th</sup> Floor, Malai Huvanandana Building, Seri Thai Road, Bangkapi District, Bangkok, now until June 25, 2021. (working hours : Monday to Friday 8.30 a.m. - 4.30 p.m.)

3.2 The application form can also be downloaded from the NIDA website: <http://gscm.nida.ac.th>

To download:

- i) Access NIDA's website and click on title "Application form".
- ii) Print out the form using white A4 paper only. Do not change the contents. If any changes are made the application will be cancelled.
- iii) Fill out the form clearly and completely.

#### 4. Application Process

##### 4.1 Applying in Person (Now - June 25<sup>th</sup>, 2021)

Application can be made in person at Educational Service Division, 3th Floor, Prince Naradhip Bongsprabandha Building now until June 25, 2021 between 8.30 hrs. – 12.00 hrs. and 13.00 hrs. – 16.30 hrs. (except government holidays)

##### 4.2 Online Application (Now - June 25<sup>th</sup>, 2021)

Applicants can visit <http://entrance.nida.ac.th> and have to follow the following instructions:

- 1) Register for getting into the online application system.
- 2) Set a password and confirm
- 3) Apply for entrance examination by choosing a school and a program of study.
- 4) Fill out profile information.
- 5) Confirm the application.
- 6) Print an invoice of application fee.
- 7) Save the application information, verify the information and confirm the application.
- 8) Upload the required documents onto the Attached Files System or send the documents by e-mail to [entrance\\_nida@hotmail.com](mailto:entrance_nida@hotmail.com), or by regular mail with in June 25<sup>th</sup>, 2021 to

**Educational Service Division, The National Institute of Development**

**Administration 148 Serithai Road, Klongchan, Bangkok, Bangkok 10240.**

**Please note in brackets on an envelope: application documents for Master of Arts Program in Communication Arts and Innovation (English Program)**

- 9) Print a bill payment for the application and the payment must be made by June 25<sup>th</sup>, 2021 at any branches of Bangkok Bank or Counter Service in Thailand.
  - Application fee 2,000 baht for each subject
  - Payment fee/charge Depends on rate of each payment method /transaction

10) If applicants are unable to complete documentation and payment process the application will be considered invalid.

Note : 1.The application payment is non-refundable.

2.The application is complete when the Institute verifies the application documents and payment made within the prescribed time.

3. Applicants can monitor application status after the payment has been made for 2 day at <http://entrance.nida.ac.th>

## 5. Required Documents and Application Fees

5.1 Application Form (free).

5.2 Writing Examination and Interview Fee 2,000 baht

5.3 TOEFL or IELTS test scores .

5.4 Applicants must have at least one year work experience.

5.5 One copy of an official transcript of undergraduate studies.

**Note:** Letters of Confirmation from the University Council should be submitted before the closing date of the application. Only applicants who have been approved by the University Council will be accepted for the examination.

5.6 Applicants with a diploma must submit a copy of official transcript of the diploma (in addition to a copy of official transcript of the bachelor's degree as mentioned in 5.5)

5.7 Verification of Employment Recommendation Letter.

5.8 Education Certificate of the Bureau of Standards and Evaluation at the Commission on Higher Education. Applicants who graduate from a foreign country should contact the Bureau of Standards and Evaluation at the Commission on Higher Education, Ministry of Education.

5.9 Verification of undergraduate study completion from your institute (for foreign graduates only). This must be sent directly to:

Educational Service Division,

National Institute of Development Administration,

148 Seri Thai Road, Klong Chan, Bangkok,

Bangkok 10240 Thailand.

Fax: (662) 377-7477; E-mail: [eduserv@nida.ac.th](mailto:eduserv@nida.ac.th)

**Note:** Applicants must submit all required documents before the interview date or before the first day of classes; otherwise, the application will be considered as incomplete and the application will be void.

5.10 Two I-inch photos taken not more than six months prior to application date.

5.11 One copy of Identification Card.

5.12 Evidence of any change of name (if applicable).

## **6. Announcement of Applicants Eligible for Writing Examination and Interview**

NIDA will announce the list of applicants for the writing examination and interview on Jun 30, 2021. The list will also be posted on the website <http://gscm.nida.ac.th>

## **7. Date for Writing Examination and Interview**

The Writing Examination will be administered on July 3, 2021.

The Interview Examination will be administered on July 17-18, 2021.

## **8. Writing Examination and Interview Examination Results**

NIDA will announce a list of applicants who have passed the Writing Examination and Interview on July 23, 2021. The list will also be posted on the website <http://gscm.nida.ac.th>

## **9. Documents for Registering as a Student**

Applicants who have been accepted must obtain all documents required for registration at 4<sup>th</sup> Floor, Prince Naradhip Bongsprabandha Building, on August 2 – 5, 2021 between 8.30 hrs. – 12.00 hrs. and 13.00 hrs. – 19.30 hrs. (except government holidays) Applicants who fail to obtain all of the required documents will not be admitted to the program.

## **10. Study Registration**

Registration will be held on August 2 – 6, 2021. The applicants must pay the registration fee by the dates specified above.

## **11. Commencement Date for Study**

Classes will commence on August 9, 2021.

## 12. Inquiries

For more information, please contact Graduate School of Communication Arts and Management Innovation Tel. (66) 2727 3764, (66)9 0678 4690

Announcement on March, 2021

(Assistant Professor Dr. Nada Chunsom)

Vice President for Academic Affairs